# Hunters Hill Public School P&C Annual General Meeting Minutes Wednesday 30/5/2018

The meeting opened at 7:30pm and was chaired by Dougal Hunter.

**Attendees:** 13 – Sakuna Pho, Samara Richardson, Dougal Hunter, Geraldine Bourne, Nicole Kleijn-Aalders, John Lau, Paula Godoy, Georgia Vesperman, Jenna Morrow, Cindy Blaney, Craig Mitchell, Jacqueline Crompton, Andrea O’Halloran

**Apologies:** 4 – Nicola Mills, Caitlin Felt, Mel Buffier, Kate Anderson, Tee Davis.

## Confirmation of minutes from previous AGM (10/5/2017)

Adopted: Dougal Hunter

Seconded: John Lau, Cindy Blaney and the committee

## Principal’s Annual Report (2017) – Sakuna Pho

* + Verbal report delivered noting recent events and planning for rest of the year. (awaiting report)

## President’s Annual Report (2017) – Dougal Hunter

* + Dougal presented his report. (awaiting report)

## Motion to adopt President’s Annual Report

## Dougal, Express his sincere thanks to the following committee members; John Lau for his Leadership & guidance during the Fete. Geraldine Bourne, Andrea O’Halloran, Jacqueline Crompton, Nicole Kleijn-Aalders Georgia Vesperman, Jenna Morrow, Tee Davis, and the Executive Committee, for all there assistance.

## HHPS will be celebrating in 2020

## Thank you to Craig and Lorretta Mitchell

Moved: Dougal Hunter

Seconded: Cindy Blaney, John Lau and the committee

## Treasurer’s Annual Report (2017) – Geraldine Bourne

* + Geraldine presented her report. See attached.

## Motion to adopt Treasurer’s Annual Report

Moved: Dougal Hunter

Seconded: Cindy Blaney, Nicole Kleijn-Aalders and the committee

## Sub-Committee Annual Reports (2017)

* + The 2017 Sub-Committee Annual Reports were tabled. (No reports emailed to date)

## Motion to approve Auditor for FY 2019

* + Geraldine suggested to move to approve Soutar Accountants subject to competitive pricing.

Moved: Geraldine Bourne

Seconded: Paula Godoy, followed by unanimous agreement

## Motion to approve membership fee for 2018

* + A continuing membership fee of $1 was confirmed. Moved: Dougal Hunter

Seconded: Nicole Kleijn-Aalders, followed by unanimous agreement

## Election of office bearers for 2018

1. Sakuna facilitated the election of the office bearers for 2018.
2. The officers elected were:
	* President: Nicola Mills
		+ Proposed by: Dougal Hunter,
		+ Seconded: Loretta Mitchell, Geraldine Bourne, followed by unanimous agreement
	* Treasurer: Geraldine Bourne
		+ Proposed by: Dougal Hunter,
		+ Seconded: Nicole Kleijn-Aalders & John Lau, followed by unanimous agreement
	* Vice-President: Nicole Kleijn-Aalders & John Lau
		+ Proposed by: Dougal Hunter,
		+ Seconded: Cindy Blaney, Jacqueline Crompton followed by unanimous agreement
	* Secretary: Paula Godoy
		+ Proposed by Geraldine Bourne,
		+ Seconded: Jacqueline Crompton, Jenna Morrow, Georgia Vesperman followed by unanimous agreement

## Election of sub-committee conveners for 2018

1. Dougal facilitated the election of the Sub-Committee Conveners for 2018.
2. The conveners elected were:
	* Amity Co-Conveners: Nicole Kleijn-Aalders & Andrea O’Halloran
		+ Proposed by: Dougal Hunter
		+ Seconded: Geraldine Bourne, Cindy Blaney followed by unanimous agreement
	* Book Club Convener: Cindy Blaney
		+ Proposed by: Nicole Kleijn Aalders
		+ Seconded: John Lau, followed by unanimous agreement
	* Canteen Convener: Dougal Hunter, Karen Wroughton & Sally Wentriro
		+ Move to have Co conveners Proposed by: Paula Godoy
		+ Seconded: Jacqueline Crompton, Geraldine Bourne, followed by unanimous agreement
	* Creative Workshops Convener: Tee Davies
		+ Proposed by: Nicole Kleijn-Aalders
		+ Seconded: Paula Godoy, John Lau followed by unanimous agreement
	* Grounds Convener: Dougal Hunter
		+ Proposed by: Cindy Blaney
		+ Seconded: John Lau, followed by unanimous agreement
	* Hunters Hill Out Of School Hours (HHOOSH) Co-Conveners: Kate Anderson, Melanie Buffier, Jenna Morrow and Georgia Vesperman
		+ Proposed by: Paula Godoy
		+ Seconded: Jacqueline Crompton, followed by unanimous agreement
	* Uniform Shop Convener: John Lau
		+ Proposed by: Dougal Hunter
		+ Seconded: Jenna Morrow, followed by unanimous agreement
	* Performing Arts Convener: Jacqueline Crompton,
		+ Proposed by: Dougal Hunter
		+ Seconded: Jenna Morrow, followed by unanimous agreement
	* Social Media Convener: Caitlin Flett
		+ Proposed by: Paula Godoy
		+ Seconded: Cindy Blaney, followed by unanimous agreement

The meeting closed at 8:30pm. The next AGM will be held in 2019 when the audit is completed.

President’s Report President: Dougal Hunter

E-Mail:

dougal.hunter@optusnet.com.au

The past year has been another very active period for the Hunters Hill Public School P&C Association. Our P&C would not be able to achieve this without the dedicated parents and friends support base. I thank you all for your respective achievements and commitment. It is particularly pleasing to meet the new recruits who have become involved this year.

Of the sub-committees that operate within the HHPS P&C, the school community should continue to be particularly proud of:

* + HHOOSH, the changes implemented this year are fantastic and the recent success of Vacation Care is a feather in their collective cap. Congratulations!
	+ The Performing Arts program which continues to assist the musical development of nearly 60% of all HHPS students in Year 3 and above.
	+ The eclectic mix of Creative Workshops on offer after school each term providing HHPS children with additional opportunity for extracurricular learning and development; and.
	+ Amity, as well as assisting in the delivering of the usual array of social activi tiesand a cracking Rio fundraiser, a number of new initiatives have been launched this year with the Welcome to School Function being a great success and the upcoming Discos for Adults and another for the smaller kids keenly anticipated.

For a Public School of modest size, Hunters Hill also benefits from a Uniform Shop complete with on-line presence and a Canteen service that operates three days a week, something that other local schools cannot boast. The P&C has successfully maintained the operation of these essential services and has also been able to support the school when the need arises, for example funding new PSSA Netball Uniforms or facilitating parent awareness regarding online security.

playground redevelopment is our major While the past year has been a stable period for the P&C there has been some transition within the school executive. The P&C enjoyed working closely with Tania Weston during her six months as relieving Principal and looks forward to continuing to work closely with Sakuna Pho as well as the Department of Education to ensure the playground project is delivered as soon as possible and well before the school celebrates its 150th Anniversary in 2019. The

project and has been the focus of our fund raising efforts for the last two years.

I am cognisant of the fact that although there is a great parent support base at the school, it is usually the same names doing the heavy lifting. Greater understanding of who's who in the parent community is needed and the P&C will be addressing this issue this term. Many hands make light work.

I would like to thank the Executive for their tireless dedication to the many and varied tasks that they have had to perform over the past twelve months. It has been fun working with you all.

With the school's 150th Anniversary just around the corner, the next year promises to be another rewarding period to be involved with the Association and I hope that the P&C will continue to play its role in helping enrich our children’s learning at HHPS and ensuring it is a safe, fun and happy place to be. Congratulations and thank you to all who have been involved.



30 May 2018

**P&C Treasurer‘s Report 2017**.

Welcome to my first annual report as Treasurer!

It’s been an eventful year learning the ropes and getting to know the people and procedures, but I am happy to

Say that I think I am just about there!

I have presented to the Hunters Hill P&C Association Annual General Meeting for 2017, the audited financial

Accounts for 2017. The audit was conducted by Soutar Accountants, Pymble and all necessary documentation was

supplied on 16 May 2018. The results of the audit were positive and the final audit certificate was issued by the

auditor.

# Profit

The Hunters Hill P&C Association and its sub committees reported a combined profit of $90,123.00 for the 12

Months ended 31 December 2017. The breakdown of the 2017 profit figure is as follows:

|  |  |  |
| --- | --- | --- |
| Committee | Profit 2017 | Budget 2017 |
| HOOSH | $32,960.00 | $13,510.00 |
| Creative Workshops\* | $20,937.00 | $15,100.00 |
| Canteen | ($4,250.00) | $1,972.00 |
| Performing Arts | $8,235.00 | $2,112.00 |
| P&C Main Account | $10,984.00 | $7,158.00 |
| Uniform Shop | $21,257.00 | $19,530.00 |
| Total Profits | $90,123.00 | $59,382.00 |
|  |  |  |

Profit was up from $65,250.00 in 2016 to $90,123.00 this year which is great news!

# Cash

The P&C Bank Accounts closed the year (31/12/17) as follows:

|  |  |
| --- | --- |
| HOOSH | $109,9374.00 |
| Creative Workshops | $10,896.00 |
| Canteen | $18,787.00 |
| Performing Arts | $25,601.00 |
| P&C Main Account | $36,493.00 |
| Uniform Shop | $41,555.00 |

# Funds from Sub-Committees

The sub-committees made the following contributions to the P&C Main Account in the 2017 year:

|  |  |
| --- | --- |
| HOOSH | $50,000.00 |
| Uniform Shop | $10,000.00 |
| Creative Workshops | $22,000.00 |
| Canteen | $ |
| Total Profits | $82,000.00 |

The Uniform has earmarked $20,000 to be transferred to P&C Main Account in May 2018.

# Fund Raising Activities & Playground Renovation Balance

FETE 2017

The major fundraiser for 2017 “INTERCONTINENTAL FETE” was an overwhelming financial success:

|  |  |  |
| --- | --- | --- |
| Fete Revenue on the day (incl wristbands) | $33,818.40 |  |
| Fete Sponsorship | $10,110.00 |  |
| Auctions | $4,100.00 |  |
| Total Revenue |  | $48,028.40 |
| Stalls, Props, Equipment & Rides etc | ($19,061.58) |  |
| Total Expenses |  | ($19,061.58) |
| Total Funds Raised |  | $28,966.82 |

# Playground Funds

The P&C are pleased to report that a contribution of $150,000.00 was made towards the Playground

Redevelopment in December 2017.

HHPS are still seeking another $50,000.00 to complete the playground development and the P&C are currently

investigating ways to release funds of which will be confirmed later in 2018.

|  |  |
| --- | --- |
| Fete 2015 | $26,942.47 |
| Rio 2016 | $39,375.39 |
| HOOSH Contribution (2017) | $50,000.00 |
| Fete 2017 | $28,966.82 |
| Fundraising as at 31/12/17 | $145,284.68 |
| P&C Contribution | $4,715.32 |
| Total Playground Funds Dispersed | $150,000.00 |

# Auditors Report

We have yet to hear from Soutar Accoutants regarding improvements to our accounting, but we have been

informally informed that there were no major issues. I have forwarded a copy of the audit to all sub

committees for their information.

# Budget 2018

The budget for 2018 is also presented and estimates a turnover of $41,596.00 for the P&C and its sub-

committees. I have attached a breakdown to the below, which were supplied by the relevant subcommittees.

|  |  |
| --- | --- |
| Committee | Budgets 2018 |
| HOOSH \* | $3,667.00 |
| Uniform Shop | $23,180.00 |
| Creative Workshops | $8,608.00 |
| P&C Main Account | $11,730.00 |
| Performing Arts | ($1,337.50) |
| Canteen | ($4,250.00) |
| Total Profits | $41,596.00 |

HOOSH are currently reviewing their budgets and this will be updated at our next meeting.

# Statutory Lodgments

I can confirm that during the 2018 year:

* All Quarterly Business Activity Statements (PAYG) were lodged to the ATO via the Business Portal on time;
* The ACNC Annual Return, along with the 2017 Audited Financials, will be lodged online via the ACNC Website in June 2018;
* All insurance and workers compensation policies and premiums were renewed on time;
* All superannuation payable for employees was paid on time to the relevant super funds.

# Thanks

I’d like to thank the sub-committee Treasurers (Uniform Shop – Dane Latham, Creative Workshops – Kendelle

Townsend, Performing Arts – Jo Hanna Adam / Jacqueline Crompton, HOOSH and Canteen – Judy Fisher and

the supporting committee members ) for their outstanding work and diligence in record keeping. The audit

process was detailed and we were able to respond to every query that the auditor raised. Also, I would like

to thank the P&C Executive who are always on hand to authorise payments.

Looking forward to a fun, effective and profitable 2018.

Geraldine Bourne

P&C Treasurer

Hunters Hill Public School Parents and Citizens Association SUB COMMITTEE BUDGETS FOR 2018

Budget Statement of Revenues and Expenses for the Year Ended 31 December 2018

|  |  |  |
| --- | --- | --- |
|  | BUDGETS 2018 |  |
| Before & After School Care$ | Creative Workshops/Arts & Craft$ |  | Canteen$ |  | Performing Arts/Band$ | P&C$ | Uniform$ | 2018Budgets | 2017Actual$ | 2016Actual$ |
| RevenuesTradingGross Surplus (Deficit) from Trading Income Other Non-Trading IncomeTotal IncomeExpensesAccreditation Fees Accounting, Bookkeeping & Auditing Fees Band CampBank Fees and Charges Crafts, Consumables, Toys & Equipment DepreciationDues and Subscriptions Employess Associated Expenses Main HHPS Fund Raiser Expenses Wages & SalariesSuperannuation RentFood Fund Raising ExpensesInstrument & Equipment Purchases Insurances General & P&C Affiliation fee Kitchen SuppliesCleaning & Laundry Long Service Leave Provision Adjustment Postage, Printing and Stationary Repairs,Maintenance & Servicing Sheet Music & Tutor BooksSundry Telephone, Internet and Computer Vacation care expenses Computer expenses Payment to P&C Tutors/ConductorsAll expensesTotal ExpensesSurplus (Deficit) for the Year before Utilisation/Disbursements | Sales Less Purchases & SaleCollection FeesBand Camp Enrolments/Fees Fund Raising Revenue Instrument HireInterest Membership FeesSundry | $ | 352,985 | $$ | 99,29672,345 | $ | - | $$ | 75,00043,500 | $$$ | 527,281115,845- | $$$ | 609,170114,439- | $$$ | 484,313128,030- |
| $ | 352,985 | $ | 26,951 | $ | - | - | $ | 31,500 | $ | 494,731 | $ | 356,282 |
|  |  | $ | 49,390 |  |  |  |  |  |  |  | $ | - | $ | - | $ | - |
| $ | 49,390 | $ | 68,000 | $ | 35,400 |
|  |  |  |  |  |  | $ | 5,750 | 75,000 |  |  | $ | 80,750 | $ | 83,807 | $ | 70,306 |
|  |  |  |  |  |  | $ | 9,017 |  |  |  | $ | 9,017 | $ | 13,694 | $ | 13,750 |
| $ | - | $ | - | $ | - | $ | - | - | $ | - | $ | - | $ | - | $ | 1,399 |
|  |  |  |  |  |  |  |  |  |  |  | $ | - | $ | - | $ | - |
|  |  |  |  | $ | - | $ | 2,800 | 1,000 |  |  | $ | 3,800 | $ | 951 | $ | 2,953 |
| $ | 352,985 | $ | 49,390 | $ | 26,951 | $ | 17,567 | 76,000 | $ | 31,500 | $ | 554,393 | $ | 661,184 | $ | 480,090 |
|  |  |  |  |  |  |  |  | - |  |  | $ | - | $ | 1,760 | $ | 319 |
| $ | 2,400 |  |  | $ | 1,521 |  |  | 4,998 |  |  | $ | 8,919 | $ | 7,033 | $ | 6,233 |
|  |  |  |  |  |  | $ | 2,800 | 2,800 |  |  | $ | 5,600 | $ | 2,500 | $ | 3,700 |
| $ | 300 |  |  | $ | 120 | $ | - | 710 | $ | 1,700 | $ | 2,830 | $ | 2,649 | $ | 2,069 |
| $ | 5,000 |  |  |  |  |  |  | - |  |  | $ | 5,000 | $ | 4,178 | $ | 5,332 |
|  |  |  |  | $ | 1,086 |  |  | - |  |  | $ | 1,086 | $ | 1,086 | $ | 1,278 |
| $ | 9,258 |  |  |  |  |  |  | - | $ | 170 | $ | 9,428 | $ | 7,542 | $ | 4,121 |
| $ | 6,770 |  |  |  |  |  |  | - |  |  | $ | 6,770 | $ | - | $ | 3,314 |
|  |  |  |  |  |  |  |  | 20,000 | $ | - | $ | 20,000 | $ | 24,957 | $ | 579 |
| $ | 244,955 |  |  | $ | 21,273 |  |  | - | $ | 6,000 | $ | 272,228 | $ | 300,685 | $ | 225,521 |
| $ | 23,271 |  |  | $ | 2,021 |  |  | - | $ | 450 | $ | 25,742 | $ | 23,269 | $ | 21,047 |
| $ | 24,805 |  |  |  |  |  |  | - |  |  | $ | 24,805 | $ | 28,733 | $ | 24,573 |
| $ | 15,760 |  |  |  |  |  |  | - |  |  | $ | 15,760 | $ | 19,643 | $ | 20,322 |
|  |  |  |  |  |  | $ | - | 16,000 |  |  | $ | 16,000 | $ | 16,522 | $ | 12,157 |
|  |  |  |  | $ | 3,848 | $ | 7,105 | - |  |  | $ | 10,953 | $ | 9,096 | $ | 9,398 |
|  |  |  |  |  |  |  |  | 7,608 |  |  | $ | 7,608 | $ | 7,608 | $ | 7,739 |
|  |  |  |  |  |  |  |  | - |  |  | $ | - | $ | - | $ | 55 |
|  |  |  |  | $ | - |  |  | - |  |  | $ | - | $ | - | $ | 500 |
|  |  |  |  |  |  |  |  | - |  |  | $ | - | $ | - | $ | - |
| $ | 1,000 |  |  | $ | 267 |  |  | - |  |  | $ | 1,267 | $ | 2,214 | $ | 1,848 |
| $ | 3,000 |  |  | $ | 248 | $ | 9,000 | - |  |  | $ | 12,248 | $ | 4,331 | $ | 12,190 |
|  |  |  |  |  |  | $ | - | - |  |  | $ | - | $ | - | $ | 545 |
|  |  |  |  | $ | 34 | $ | - | 12,154 |  |  | $ | 12,188 | $ | 18,466 | $ | 10,926 |
| $ | 2,000 |  |  | $ | 784 | $ | - | - |  |  | $ | 2,784 | $ | 7,393 | $ | 6,392 |
|  |  |  |  |  |  |  |  |  |  |  | $ | - | $ | 34,333 | $ | 6,392 |
| $ | 8,500 |  |  |  |  |  |  | - |  |  | $ | 8,500 | $ | - | $ | - |
|  |  |  |  |  |  |  |  | - |  |  | $ | - | $ | - | $ | - |
|  |  | $ | 40,782 |  |  | $ | - | - |  |  | $ | 40,782 | $ | 47,063 | $ | 34,685 |
| $ | 2,300 |  |  |  |  |  |  |  |  |  | $ | 2,300 | $ | - |
| $ | 349,319 | $ | 40,782 | $ | 31,201 | $ | 18,905 $ | 64,270 | $ | 8,320 | $ | 512,797 | $ | 571,061 | $ | 414,840 |
| ` |  |  |  |
| $ | 3,666 | $ | 8,608 | $ | (4,250) | $ | (1,338) $ | 11,730 | $ | 23,180 | $ | 41,596 | $ | 90,123 | $ | 65,250 |
| Funds Utilisation/DisbursementsSchool programs,Functions, Activities |  |  |  |
|  |

Facilities, Fixtures & Fittings, Contributions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | $ | - | $ | - |
| $ - $ (10,000) $ - $ 30,000 $ (20,000) |  |
| $ | - |
| $ | - |
| $ | - | $ | (10,000) | $ | - | $ | - | $ | 30,000 | $ | (20,000) |  |  |

Net Surplus (Deficit) for the Year after Utilisation/Disbursements

Accumulated Funds at Start of Year (Net assets at 31/12/16)

Accumulated Funds at End of Year (before transfer to P&C)

Cash transfer to P&C Adjustment

Accumulated Funds at End of Year (after transfer to P&C)



***Report on the Hunters Hill Public School After School Care 2017.***

# Service summary



10th May 2017

## Overview

The HHPS P&C HHOOSH sub-committee manages and assists the coordinator to effect the delivery of the Hunters Hill Out of School Hours service.

## Sub-committee Conveners

Kate Anderson Melanie Buffier

## Before and After School Care Capacity

70 children per session

## Enrolments

Before school care - average daily enrolment: 33 children

After school care - fully booked with 70 children enrolled on every day except Friday (62 children)

## Register

210 students across 155 families

## Staff

Coordinator- Natasha Marjanovic

Educational Leaders- Lauren Djukich & Taylor Gilbert

Casual Educator- Taylor Gilbert, Talia Paul, Jana Tringas, Maddy Wheeler, Amelia Cooper, Thomas Mulherin, Chloe Brighton, Jake Brighton, Tomas Dalton, Monique Russo.

# Vacation Care

Our first vacation care service commenced during the Easer school holidays and operated for eight days over two weeks. During this period, 84 children across 57 different families used the service. The average enrolment was 34 children per day.

Summary of attendance:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Reptile Show**23 | **Movies**37 | **Ultimate Family Centre**38 | **Easter Craft**32 | **Good Friday**Not open |
| **Easter Monday**Not open | **Fizzics Workshop**31 | **Movies**29 | **Skyzone**50 | **Laser Warriors**32 |

The majority of children who attended the service were current students at HHPS, a few ex-students living in the area and two children from Balmain Public School.

A survey to gauge feedback was sent to families in the first week of Term 2. We will use this information to plan our next program and make further improvements to the offerings and inclusions. 100% of families said they would use vacation care in the future and would recommend the service to other families.

A preliminary review of the financials suggest the Vacation Care service resulted in a break even return. Once the actuals are finalised, this will be reported to the P&C.

# Increase numbers to 85 children per session

The service is fully booked for aftercare on all days except Friday. To address this demand, we have commenced the process of increasing our authorised numbers from 70 children to 85 children.

The DET has requested an updated survey providing information relating to the indoor and outdoor areas which will be allocated to HHOOSH by the school on a permanent basis.

A surveyor came to the school on Friday 5 May and will complete the report in the next week. Once the report is received, the request to increase our numbers to 85 children will be re-submitted.

# Future actions

* Confirm number increase to 85
* Plan Vacation Care program
* Rectify rising damp
* Upgrade of furniture



4th January 2018

**Treasurer‘s Report on the Hunters Hill Public School Uniform Shop 2017.**

I am pleased to report a profit of $21,257.40 for the 12 months ended 31 December 2017.

Total sales in 2017 were $70,612 compared to 2016 sales of $63,633.

This year has been a settling year for the uniform shop, with our team upgrading processes and

procedures, including the transfer across to a current version of MYOB for improved reliability,

accountability, and to ease future management transitions.

The management team continue to maintain an accurate stock system whereby bi-annual stock takes are

now complemented by an ongoing theoretical stock count held electronically.

The Uniform Shop will be making a contribution of $15,000 to the P&C during the month of May

representing 2017 profits. The table below shows the contributions from the Uniform Shop to the P&C

over the years.

|  |  |  |
| --- | --- | --- |
| **Financial Year Contribution** | **Paid in** | **Amount** |
| 2017 | 2018 – May | $15,000 |
| 2016 | 2017 - May | $10,000 |
| 2015 | 2016 - May | $20,000 |
| 2014 | 2015 (April 2015) | $15,000 |
| 2013 | 2014 | $15,000 |
| Previous Years |  | $27,363 |
|  | **Total** | **$87,363** |

John and I would like to thank Debbie Fung for her hard work throughout the year. We feel that the

Uniform Shop is now in a great position for future growth and look forward to implementing more

improvements in the coming months.

I have enclosed the Profit and Loss Statement for the year ended 31 December 2017 and Balance Sheet as at

31 December 2017.

Dane Latham

HHPS Uniform Shop Treasurer



30th May 2018

**Performing Arts sub-committee – P&C Report**

*Mission: The HHPS P&C Performing Arts sub-committee manages and assists Teaching Services Australia (TSA) in the delivery of the HHPS Ensembles programs*.

|  |  |
| --- | --- |
| **Committee Role** | **Parent Volunteer** |
| Convenor | Jacqueline Crompton |
| Treasurer | Jo-Hanna Adam |
| Instrument Co-ordinator | Claire Steele |
| Tutor Co-ordinator | Pat Russell |
| Strings Co-ordinator | Lena Teo |
| Concert Band Parent | Tania Grippi |
| Showcase Band Parent | Juliet Bencsik |
| Keeper of Knowledge | Rachelle Love |

**2017 Treasury Report**

PAC had a $2,499.99 surplus for the 12 months ended 31 December 2017.

* + Income for the band totalled $20,010.36
	+ Expenditure for the band totalled $14,894.95
	+ Funds at the start of 2017 were 11,620.91
	+ Funds at the end of 2017 were $16,736.32

The PAC invested in a number of new instruments in 2017, and carried over a $2,615.42 deficit from 2016. Additionally, there were a number of outstanding invoices amounting to $2,051.50 that we waited until term 1 of 2017 to pay, including an instrument servicing invoice.

The difference in audit result and the Treasuer’s Report is accounted for by a $2,615.42 deficit carried over

from 2016 and a $3,000 insurance cost. The PAC advises that Treasurer’s Report represents a true statement

of our financial position.

# 2018 Budget

The PAC 2018 Budget forecasts $17,500 income, and $18,900 expenditure. While operating at a loss for

2018 – we have carried over a $2,499 surplus, so we will remain in the black.

The PAC highlights that our income is forecast to be down about $2,500 as we have significantly fewer students hiring instruments this year (14 fewer), which affects our main income source – instrument hire.

# Band Camp - Training Band Subsidy

We currently have 23 children in Training Band and 3 Junior Strings students enrolled for this weekend’s Band Camp. In previous years, the P&C has funded a $100 subsidy for Training Band students to participate in the band camp. This incentive certainly works – more than half the kids enrolled for the 2018 Band Camp comprise Training Band members.

The PAC respectfully requests continuation of this subsidy program, as it does act as an effective incentive, and it allows the PAC to invest funds it has raised in capital purchases that have long-term benefits for the school community. In 2018, the PAC wishes to spend $5,500 on new trolleys and music stands, which will improve function and safety in the hall, the hall store room, and when transporting stands for school performances (such as Grandparents Day and Open Day). The PAC also intends to invest in music stand banners, which create great appeal and a professional look for the bands when performing at functions in the school.

**2018 Events**

We have a busy calendar of events for the second half of the year, as follows:

|  |  |  |
| --- | --- | --- |
| **Date** | **Band** | **Performance / Event** |
| 2 /3 June 2018 | ALL | Band Camp |
| 5 June 2018 | Strings | K2 Assembly |
| 6 June | Showcase | Twilight Aged Care Performance |
| 7 June 2018 | Concert Band | Assembly Performance |
| 21 June 2018 | Training Band | Assembly Performance |
| 9 August 2018 | ALL | School Open Day |
| 16 August 2018 | Concert | Ryde Eisteddfod |
| 19 August 2018 | Showcase | NSW School Band Festival, UNSW |
| 20 September2018 | Interested Students | Chamber Music Night |
| 26 October2018 | ALL | Disco Fundraiser |
| 31 October2018 | ALL | Band Demonstrations for Year 2 |
| 9 November2018 | Newcomers | Blow Test for new band members |
| 15 November2018 | ALL | Gala Night |
| 11 Dec 2018 | Showcase | HHPS Presentation Day |