



Hunters Hill Public School P&C Meeting Minutes

Wednesday 10/05/2017

The meeting opened at 8:10pm and was chaired by Dougal Hunter.

Attendees: 14 – Samara Richardson, Brad Newhouse, Dougal Hunter, Veronica Papacosta, John Lau, Paula Godoy, Sam Garling, Kate Anderson, Mel Buffier, Geraldine Bourne, Peter Atkins, Cindy Blaney, Dane Latham, Caitlin Flett

Apologies: 8 – Sakuna Pho, Nicole Kleijn-Aalders, Tracy Ashton, Jenna Morrow, Jo-Hanna Adam, Tee Davies, Rachelle Love, Emily Salter.

1) Confirmation of minutes from previous meetings

Dougal will circulate soft copies of the December, February and March meeting minutes, and any objections to be emailed.

Adopted: Dougal Hunter

Seconded: John Lau

2) Business arising from the minutes

a) Dec – Mar minutes to be approved in June

3) Correspondence

- In/Out - None

4) Principal's Report – None

5) President's Report – Dougal Hunter - None

6) Treasurer's Report – Veronica Papacosta - None

7) General Business

8) Sub-Committee Reports

Amity – Sam Garling

- Mother's Day Breakfast, food, urn, coffee man
- Disco
 - *Social activity* not a fundraiser, the fete is the main fundraising event for 2017.
 - Friday 23rd June 2017. Tickets are \$50p.p cocktail food and a complimentary drink.
 - 2 x Casino tables \$1100, DJ \$500

Book Club – Cindy Blaney

- Considering further promotion, most parents not aware that School receives funds from book purchases.

Canteen

- New freezer arrived this week.
- To complete stocktake & review as soon as possible.

Creative Workshops – nothing to report

Grounds – nothing more to report

HHOOSH – Hunters Hill Out Of School Hours (attached)

- Licensed capacity is currently 70 children per session (max every afternoon except Friday)
- Trying to increase numbers to 85 per day.
- Service currently used by 210 students, 55 families
- Vacation care 34 per day. For vacation care in July holidays looking at activities for girls.
- Rising damp is still a big problem in the HHOOSH room.

Performing Arts

- Peter Atkins is away in term 3, to be covered by performing arts committee.
- Weekend Band Workshop coming up (May 27 & 28)
- New conductor for strings
- Rock band work in progress
- Working with children check (WWCC) all done and completed
- Events – Kindy Information Evening, Retirement Village, Book Week, Open Day, Ryde Eisteddfod
- Pizza Day being planned for June.

Uniform Shop

- 15 families participated in the Uniform Swap.

9) Other Business

Fete 10th September 2017 10.00 – 3.00pm

- 9th September Local council elections – Workshop to discuss with Sakuna.
- Farmer Dave, letter received with pricing – cheaper option Farmer Brad
- Quotes for rides requested
- Classes have been allocated their stands

Welcome letter – Introducing new committee members to be drafted and issued before Term 3.

The meeting closed at 9:17pm. The next meeting will be held on Wed 14 June at 7:30pm.



Service summary

Overview

The HHPS P&C HHOOSH sub-committee manages and assists the coordinator to effect the delivery of the Hunters Hill Out of School Hours service.

Sub-committee Conveners - Kate Anderson Melanie Buffier

Before and After School Care Capacity - 70 children per session

Enrolments

Before school care - average daily enrolment: 33 children

After school care - fully booked with 70 children enrolled every day except Friday (62 children)

Register - 210 students across 155 families

Staff Coordinator- Natasha Marjanovic Educational Leaders- Lauren Djukich & Taylor Gilbert

Casual Educator- Taylor Gilbert, Talia Paul, Jana Tringas, Maddy Wheeler, Amelia Cooper, Thomas Mulherin, Chloe Brighton, Jake Brighton, Tomas Dalton, Monique Russo.

Vacation Care

Our first vacation care service commenced during the Easter school holidays and operated for eight days over two weeks. During this period, 84 children across 57 different families used the service. The average enrolment was 34 children per day.

Summary of attendance:

Monday	Tuesday	Wednesday	Thursday	Friday
Reptile Show 23	Movies 37	Ultimate Family Centre 38	Easter Craft 32	Good Friday Not open
Easter Monday Not open	Fizzics Workshop 31	Movies 29	Skyzone 50	Laser Warriors 32

The majority of children who attended the service were current students at HHPS, a few ex-students living in the area and two children from Balmain Public School.

A survey to gauge feedback was sent to families in the first week of Term 2. We will use this information to plan our next program and make further improvements to the offerings and inclusions. 100% of families said they would use vacation care in the future and would recommend the service to other families.

A preliminary review of the financials suggest the Vacation Care service resulted in a break even return. Once the actuals are finalised, this will be reported to the P&C.

Increase numbers to 85 children per session

The service is fully booked for aftercare on all days except Friday. To address this demand, we have commenced the process of increasing our authorised numbers from 70 children to 85 children.

The DET has requested an updated survey providing information relating to the indoor and outdoor areas which will be allocated to HHOOSH by the school on a permanent basis.

A surveyor came to the school on Friday 5 May and will complete the report in the next week. Once the report is received, the request to increase our numbers to 85 children will be re-submitted.

Future actions

- Confirm number increase to 85
- Rectify rising damp
- Plan Vacation Care program
- Furniture upgrade