



Hunters Hill Public School P&C Meeting Minutes

Thursday 5/12/2018

1. Meeting opening - 6.30 pm

Attendees (8): Nicola Mills, Brad Newhouse, John Lau, Dougal Hunter, Sarah Anderson, Geraldine Bourne, Craig Mitchell, Nicole Kleijn-Aalders, Tina Philips, Cindy Blaney, Jacqueline Crompton, Robyn George

Apologies (11): Sakuna Pho, Paula Godoy, Andrea O'Halloran, Jenna Morrow, Caitlin Flett,

2. Confirmation of minutes from previous meeting

Moved:

Seconded:

Passed -

3. Key planning dates for the year

	2019	2020 and *150 Year Celebrations
Feb	Welcome School BBQ	Welcome BBQ Swim Carnival Feb / Mar Catering
March	Swim Carnival – 5 th State Election BBQ (Performing Arts)	Late Mar – 150 Year Family Event
April	Easter Eggs – Amity Grandparents Day 11 th (BYO Picnic/ coffee stand) Anzac Ceremony Colour Fun Run	Easter Eggs Grandparents Day
May	Kindy 2020 Parent Info Evening 15 th Mothers Day 10 th Federal Election BBQ	Mothers Day Kindy 2021 Parent Night
June	Cybertalks - TBC	
July		

August	Parents Event	
September	Father's Day Teddy Bears Picnic 26 th Fete	Father's Day School Concert 150 Yr Formal Event (adults only)
October	School Disco 25 th Performing Arts	School Disco 23 rd
November		
December	Lomondo Year 6 Farewell Dinner	Lomondo Year 6 Farewell Dinner

4.

Events: Suggestions for 2019 (What do other schools do / what should the school of the future do?):

- Fete 15th September
- Movie Night
- Social Party
- Colour Fun Run
- Trivia Night
- Outdoor Movie Night - use external company, sell glow sticks,
- Cyber Talk - Parents , Parents and children
- Performing Arts performing at Aged Care Facility
- Clean up Australia day?
- Trivia Night

Throughout the year are we ticking the following boxes?

- P Parents
- C Community
- K Kids
- S School
- P Profit
- F Fatigue

150 Year Celebrations :

Nicole AK has put together a committee earlier this year to workshop ideas. The following was proposed:

- Key events - formal cocktail event / sit down dinner / in school grounds / past student band. For old and new families/students of the school / former students - adults only

- Current students / families - outdoor cinema / jumping castles. State library / council to provide old footage to be shown.
- Special Merchandise throughout the year: tea towels with all children's names, special edition shirts etc eg polo, cookbook, badge.
- Samara Richardson able to provide contacts to Nicole of former students etc
- Memorabilia on display

4. Business arising from the minutes

Nil

5. Correspondence in / out - No

6. Principal's report

7. President's report

- Sarah Anderson appointed as Secretary.
- Paula Godoy to take over new responsibilities.

8. Treasurer's report

9. General Business

Sub-committee reports

- Amity - Sponsorship and volunteers - better clarification is needed. Amity events are linked to class lists. How can we better manage volunteers for things such as canteen? Need to investigate a preloaded calendar / Utilise same technology across each each event. Craig to investigate what was used by year 2 grandparents day this year.
- Book Club -
- Creative Workshops -
- Grounds - Playground to be finished by Jan 2018
- HHOOSH -
- Performing Arts - Nil
- Social Media - Nil
- Uniform Shop - Nil
- Fete - John Lau has booked the bridge for advertising. Cindy Blaney has offered to count the money for the fete. Need to confirm with other schools regarding their 2019 Fete dates / Finalise our date and advise other schools. John Lau responsible for Fete committee to obtain feedback from 2018 organisers prior to commencing their planning.
- Canteen -
 - Loss in 2017 due to dishwasher purchase. Bank Account balance do not match up with Judy's number. Flexischools orders down 28% YoY. Highest volume meals (Sushi and Locantro) has lowest margin. Sushi tender to be undertaken, and revise pricing on Locantro.
 - Canteen menu items were compared to 5 other canteens. As a result, revised price list for canteen needs to be communicated beginning of 2019.
 - Weekly stocktake to commence 2019
 - Health and Safety procedures needs to be monitored.
 - External Change Management Professional (Food / Retail specialist) to review the Canteen and Uniform Shop to recommend / implement policies and procedures, roles and responsibilities for staff and volunteers. She will need to be remunerated est \$1.5k - \$2k - to be undertaken early 2019. Unanimously agreed.

- Suggestions for Canteen for 2019-
 - Birthday catering for students
 - Teacher price alternatives
 - Tie in with school events such as multicultural day.
 - Sausage sizzle at school assemblies

10. Other business:

- Secretary to put together class roster through class parents to subscribe to PandC list and class buddy program.
- Load on to google drive current WWC list for Creative workshops and Performing Arts Tutors - Tina or Sarah to complete
- School of Future - BN to advise date in week 3/4 for 2019 for NM to discuss SOTF alignment with school objectives. BN to confirm.
- Band Program to change in 2019 from 3 to 2 - junior and senior band

11. Term 1 2019 meetings - 13th February 2019 and 20th March 6.30pm.

12. Meeting Close - 8.30pm

