



Hunters Hill Public School P&C Meeting Minutes

Wednesday 08/08/2018

1. Meeting opening – 7.30 pm

Attendees (13): Sakuna Pho, Brad Newhouse, Nicola Mills, Dougal Hunter, Geraldine Bourne, Nicole Kleijn-Aalders, Paula Godoy, Craig Mitchell, Jo-Hanna Adam, Sarah Anderson, Andrea O'Halloran, Cindy Blaney, Jacqueline Crompton.

Apologies (7): John Lau, Georgia Vesperman, Jenna Morrow, Kate Anderson, Mel Buffier, Caitlin Flett, Tee Davies.

2. Confirmation of minutes from previous meeting

Moved: Dougal Hunter

Seconded: Nicole Kleijn-Aalders

Passed – unanimous approval

3. Business arising from the minutes

4. Correspondence in / out – email received re: Public Liability – Paid (GB)

5. Principal's report – report attached

- Thank you to HHPS Ski Team
- K-2 equipment arrived today
- HHOOSH repairs near completion.
- Infrastructure team – tenders close 14th Aug 18. to be shown to the building committee; Mr Monaghan, Dougal Hunter, HHOOSH, Mr Pho, Tracey

6. President's report

- a) Nothing to report

7. Treasurer's report

- a) Nothing to report

8. General Business

- a) - No

Sub-committee reports

- a) Amity – approx. 150 people registered for Fundraiser. NKA to organise float, Have 2 eftpos machines. Father's Day breakfast 31st August 2018. Fundraising ideas, bricks, Xmas cards
- b) Book Club – nothing to report
- c) Canteen – 200 sausages for Athletics carnival, 12th Sept Healthy workshop
- d) Creative Workshops – Nothing to report
- e) Grounds – K-2 complete, funding for 3-6
- f) HHOOSH – Mel & Kate have resigned waiting on budget. Look at combining HHOOSH, Canteen and Creative Workshops

- g) Performing Arts – Band camp feedback very positive. Showcase band to perform at UNSW, Concert Band in Ryde Eisteddfod, 26th Sept bands to perform at Teddy Bears Picnic. Purchase equipment. Looking to hold a Disco.
 - h) Social Media – Nothing to report
 - i) Uniform Shop – New uniforms - skort, update flexichools, review new uniform policy and communicate to all parents.
9. Other Business
- a) Review of rules of monies to be communicated to the P&C sub committees. (GB)
 - b) Plans for long term projects;
 - 2yr project
 - 3yr project
 - 5yr project
 - c) Nicola & Sakuna to work on survey
 - d) Innovate to zero (eliminate paper) P&C functions, automating work for Parent helpers in classrooms
 - e) Nicola to discuss with Sakuna – School Website
10. Next meeting - Wednesday 31 October 2018
12. Meeting Close – 9.18pm

Principal's Report

August 2018

Principal: Sakuna Pho

E-mail: sakuna.pho@det.nsw.edu.au

Phone: 9816 4404

Term Highlights

- Mrs Pearson was seconded to Aurora College to design and deliver an extension program for rural and remote communities. Mrs Pearson will continue to work with HHPS. Mrs Dobson has transition well into HHPS.
- Mrs Pearson is currently leading executives and the English Team to deliver - 'Seven Steps in Writing Program'
- Thank you to everyone that was involved in organising the HHPS ski team – some wonderful results.
- A new Crossing Supervisor has been appointed, we are just waiting on WWCC checks, RMS will do an orientation once this is cleared.
- The K-2 playground is near completion, the remaining play equipment have arrived and will be installed by Yanni next week.



- The 3-6 playground – thank you to everyone that has been involved in the Social Fundraiser (Nicole Kleijn, Heather Cook, Andrea O'Halloran, Mandy Pattinson and class parents.) I met with Schools infrastructure last week with contractors, to go through the scope of work and our wishes as a school. The scope of work must be open end, however take into account the school and P&C wishes. They must also address the heritage aspect of the school. This tender closes on 14th August 2018, each of the contractors have indicated that they will have something to present possibly including a 3D model. This will be made available to the building committee for review.
- HHOOSH flooring is near completion, they are aiming to complete this by 10 August, 2018.
- Asset still need to approve the quote required to fix the lower decking around HHOOSH (TBA)

Professional Learning:

- In Term 3 we focused on the well-being of staff with a Team Building event held at Hunters Hill Club.
- We began our self –evaluation process using the 'School Excellence Framework' we focused our discussion around our wellbeing programs. The wellbeing team – strategic direction 2, will collaboratively look to streamline our wellbeing program. Our growth mind set program, our bounce back program, peer mentoring etc.
- Two twilight sessions has been planned in lieu of Term 4 staff development day. One will be held on the 21st of August 2018 and the other is to be determined.

Student achievements:

- Congratulations to all students at the Carnival
- Open day was scaled down this year, due the business of this term and with Year 6 away at Mungo

Assets:

Review of Actions from Previous Report:

Action Required

- Publicise the father's day stall on front board
- Arrange inspection of electrical board in Canteen area

Service summary

Overview

The HHPS P&C HHOOSH sub-committee manages and assists the coordinator to effect the delivery of the Hunters Hill Out of School Hours service.

Sub-committee Conveners

Kate Anderson
Melanie Buffier
Georgia Vesperman
Jenna Morrow

Before and After School Care Capacity

72 children per session

Enrolments

Before school care - average daily enrolment: 28 children
After school care - 72 children enrolled on every day except Friday (55 children)

Register

Children enrolled
BSC: 182
ASC: 299
VAC: 300
Across 230 Families

Staff

Director	Natasha Marjanovic
Assistant Director	Michael Laird
Educational Leader	Taylor Quinn
Casual Educators	Talia Paul, Maddie Murrie, Matt Psaltis, Thomas Mulherin, Chloe Brighton, Tomas Dalton, Monique Russo, Heather Clarke, Mia Evans, Maddie Murrie, Chris Rooke, Bronte Carfino and Lachlan Stevens.

Vacation Care

The 2018 July vacation care program was planned to appeal to wide variety of ages and interests. As a result, it was extremely successful in facilitating an enjoyable and inclusive experience for both children and educators. Throughout the two weeks our children got the chance to partake in fun excursions, incursions, and center-based days.

	DAY	ACTIVITY	TYPE	ATTENDANCE					Notes
				TOTAL	MALE	FEMALE	5-8 YEARS	9-12 YEARS	
Week 1	Monday	Ultimate Family Centre	Excursion	22	10	12	16	6	
	Tuesday	Liquid Nitrogen Show	Incursion	36	16	20	21	15	
	Wednesday	Taronga Zoo	Excursion	23	13	10	15	8	
	Thursday	Ultra Fit	Incursion	24	14	10	11	13	
	Friday	Movies and PJ	Incursion	30	14	16	17	13	
Week 2	Monday	Sky Zone	Excursion	31	16	15	14	17	
	Tuesday	MKR Day	Incursion	27	14	13	15	12	
	Wednesday	ANZ Stadium Tour	Excursion	20	9	11	12	8	
	Thursday	Kickstart Soccer	Incursion	29	13	16	18	11	
	Friday	HOOOSH Got Talent	Incursion	28	13	15	16	12	
Week 3	Monday	Movies	Excursion	30	14	16	18	12	Pupil Free Day
		Average Daily Attendance		27.3	13.3	14.0	15.7	11.5	
		No. of families who used the service		62					
		No. of children who used the service		300					

HHOOSH Club

The implementation of HHOOSH club has allowed to children to participate activities that require them to learn/extend their skills and knowledge. Consequently, having a positive influence on their physical, social and cognitive development which are identified outcomes of national quality framework.

Floor replacement in Eulbertie

During the holidays the carpet was booked in to be replaced with vinyl. This turned out to be a much larger job than expected due to water damage and rotting wood which resulted in HHOOSH being relocated to the hall during the holidays and now enrichment room during term until the works are complete. We are running the office out of the uniform room and set up a wireless internet portal for the electronic sign in to operate. Sakuna, office staff and teachers have been very accommodating with the changes and have relocated classes to allow us to use the enrichment room and uniform shop during this disruptive time.

Website

We would like to focus on the upgrade of our webpage and consider having our own standalone website as previously discussed. We have received feedback from parents that they have found it difficult to find our information on the school's website. The information we need to have available to parents is difficult to put onto one page as well and we believe the service would benefit from having our own website.

CCS changes

The changes to the government Child Care Rebate and Child Care Benefit was implemented into all services on 2 July 2018. We had a smooth transition, it appears the changes to family's rebate has not affected the service enrolments at this stage. Vacation care numbers were slightly lower, although a lot of families seemed to have gone away over the winter holidays, so this could have also been a factor.

Future actions

- Upgrade of furniture & cabinets once flooring and painting is complete
- Website upgrade