**Hunters Hill Public School P&C Meeting Minutes**

**Wednesday 15/5/2019**

1. Meeting opening and apologies

Attending: Nicola Mills, Srivalli Miah, Jacqueline Crompton, Heather Cook, Cath Atkins, John Lau, Nicola Mills, Jessica Tattersall, Brad Newhouse, Geraldine Bourne, Jenna Morrow and Paula

1. Apologies: Sakuna Pho, Nicole Kleijn-Aalders, Tina Philips, Dougal Hunter, Caitlin Flett, Dane Latham, Sarah Anderson, Georgia Vesperman, Craig Mitchell, Samara Richardson
2. Confirmation of minutes from previous meeting
Moved: Nicola Martin

Seconded: Jacquwline Crompton

Passed – unanimous approval

1. Business arising from the minutes
Nil
2. Correspondence in / out
Nil
3. Key Planning Dates for the year:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | 2019 | Respons-ibility | Date | 2020 and \*150 Year Celebrations | Respons-ibility |
| 15th Feb | Welcome School BBQ | Year 1 |  | Welcome BBQ Swim Carnival Feb / Mar Catering | Year 1 |
| March 5th | Swim Carnival  |  |  | Late Mar – 150 Year Family Event |  |
| 23rd March | State Election BBQ  | Perf. Arts |  |  |  |
| Apr 2019  | Easter Eggs | Amity | Apr 2020 | Easter Eggs | Amity |
| 11th April  | Grandparents Day (BYO Picnic/ coffee stand) –  | Year 2/ SR | Apr 2020 | Grandparents Day (Morning Tea) | Year 2 |
| 12th April | Anzac Ceremony |  |  |  |  |
| 10th May 19 | Mothers Day Breakfast  | Kindy |  | Mothers Day Breakfast  | Kindy |
| 15th May 19 | Kindy 2020 Parent Info Evening  | HHPS (SR) | May 2020 | Kindy 2020 Parent Info Evening  | HHPS |
| 18th May  | Federal Election BBQ | Perf. Arts | May 2020 |  |  |
| May TBC | Thankyou PandC BBQ for Grounds Subcomittee |  |  |  |  |
|  |  |  |  |  |  |
| June 2019 | Cybertalks “Think you know” | HHPS - SR |  |  |  |
| July 2019 | Anxiety Workshop “Cool Kids” | HHPS - SR |  |  |  |
| August 2019 | Parents Event | Amity |  |  |  |
| 8th Sept 19 | Fete 8th | Fete Committee | Sept 2020 | Fundraiser (Year 3) | Amity |
| Sept 2019 | Father’s Day Breakfast  | Year 4 | Sept 2020 | Father’s Day Breakfast  | Year 4 |
| Sept 2019 | Teddy Bears Picnic 26th  |  | Sept 2020 | School Concert |  |
|  |  |  |  | 150 Yr Formal Event (adults only) |  |
| 5th Oct 2019 | World Teachers Day Lunch  | Years 5/6 | 5th Oct 2019 | World Teachers Day Lunch  | Years 5/6 |
| 25th Oct 2019 | School Disco 25th  | Performing Arts | 23rd Oct 2020 | School Disco  | Perf. Arts |
| 8tth Nov 2019 | Kindy 2020 Orientation – Morning Tea | Kindy  |  |  |  |
| Dec 2019 | Lomondo | Amity | Dec 2020 | Lomondo | Amity |
| Dec 2019 | Year 6 Farewell Dinner |  | Dec 2020 | Year 6 Farewell Dinner |  |

1. Principal’s report:
* NAPLAN is now online;
* Cyber safety walk on 21 June at 6pm;
* Cross country on 20 May and canteen closed;
* Google Expedition is being introduced at school;
* Skoolbag comms review – Action completed;
* *Action Open for Mr. Pho: point of contact for uploading school TV is to be reviewed.*
* *Action Open for Mr. Pho: Carousell/spinner in Eulbertie playground to be fixed.*
* *Action Open for Mr. Pho: Plastic/glass recycling for canteen/HHOOSH to be resolved.*
* *Action Open for Mr. Newhouse: Lights at Eulbertie playground and HHOOSH to be reviewed and fixed.*
1. President’s report
2. Treasurer’s report
3. General Business

AGM date set for 19th June 2019

1. Sub-committee reports
	1. Before and After School Care:
		1. Pay maternity leave to Natasha to be finalised;
		2. two new parent members to help HHOOSH (Sally Wintrina; one other);
	2. Performing Arts:
		1. Election BBQ on 18 May;
		2. Disco date is 25 October 2019;
		3. Band camp on 1-2 June;
		4. *Action Open for Jacqui: to appeal to new parents for band coordinators.*
	3. Canteen:
		1. Need new ovens;
		2. New laptops for canteen wil be donated by Gerldine;
		3. New printer for canteen will be donated by Nicola;
		4. *Action Open for Geraldine: Debit card still in Brownyn’s name. To be transferred.*
		5. *Action Open for Mr. Pho: cleaning is an issue. Inadequate paper towels and general cleaning. Mr. Pho to register a complaint with Admin and P&C federation;*
		6. *Action Open for Nicola: regarding 17 June hearing with Fair Work Commission. All issues to be redirected to Nicola or Dougal.*
	4. Uniform Shop:
		1. Moved to online ordering only. No complaints as yet.
		2. *Action Open for John Lau: opening hours of the uniform shop to be reviewed to suit working parents;*
		3. *Action Open for John Lau: review hat sales at the school office or canteen;*
		4. *Action Open for John Lau: regular comms on samples to be sent.*
	5. Amity:
		1. Jessica Tattersall is taking over Nicole Kleijn-Aalders as the Amity Coordinator;
		2. Paula to help Jessica with Amity to kick-start;
		3. Father’s Day breakfast in September 2019 and another event in August to be considered.
		4. *Action Open for Nicole and Jess: Communication on Bricks orders to be circulated;*
	6. Fete:
		1. The Fete committee is currently working on sponsorship packages. All going smoothly, as per plan.
	7. Finance:
		1. P&L circulated at the meeting;
		2. *Action Open for Mr. Pho & Nicola: circulate the fundraising priorities to the P&C.*

Other Business

Request for P&C Federation AGM – agenda due 17th June

Meeting Close – 8.05pm